

## Stretton Parish Council

### Minutes of the Annual Parish Council Meeting held on Monday 13 March 2023 at 7pm, at Stretton Village Hall.

**In attendance:** Councillors: J Broadhead, M Clarke, R Horton (Chair), J Maxwell and J Thompson

**Also in Attendance:** Councillors A Cooper (NEDDC), J Funnell (NEDDC), K Gillott (NEDDC/DCC) and Kath Gruber (Clerk/RFO)

**Apologies:** Councillor C. Cupit

#### 1/112/23 **Apologies for absence**

Apologies received and accepted from Councillor C. Cupit (family medical appointment)

#### 2/113/23 **Variation to Order of Business**

None

#### 3/114/23 **Declaration of Members Interests**

None

#### 4/115/23 **Public Speaking**

Councillor K Gillott (DCC)

- Precept set at 3.75% which leaves a budget shortfall to be met from Council reserves.
- The results of consultation on [devolution proposals](#) for the East Midlands have been published, showing support for the plans
- He has funding to contribute toward parish plans to celebrate King's Coronation.

#### Councillor A Cooper (NEDDC)

Precept set at 2.99% with £46,000 from reserves being used to balance the budget.

#### Councillor J Funnell (NEDDC)

- Council at looking at staff development plans to address issues with recruiting and retaining staff
- Voter ID will be required at local elections.

#### 5/116/23 **Exclusion of the Public**

The Council **Resolved:** That in view of the confidential nature of the business about to be transacted in item 14 (staff matters) to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s.

#### 6/117/23 **Minutes of the Parish Council Meeting**

The Council **Resolved:** that the minutes of the Parish Council meeting held on 9 January 2023 were a correct record under the provisions for approval.

#### 7/118/23 **Village Matters**

1. Hanging Baskets – the Council considered the two quotes and **Resolved:** to commission Plantscape to provide the baskets at a cost of £2,034.
2. Christmas Lights – the Council reviewed the quote and **Resolved:** to commission Plantscape to provide the trees at a cost of £3,118.80 which includes a 7% discount.
3. Defibrillator Cabinet – the Council discussed the cost of a new defibrillator cabinet and agreed to request the village hall management committee to consider applying for a grant to fund this
4. Grounds Maintenance Contract – the Council noted that quote from NEDDC for Jubilee Playing Fields was still outstanding. It was **Resolved:** to assess NEDDC quote against that of Clarke's Cemetery services, checking detail included and appoint contract to the one offering best value for money.
5. Benches – the Council considered the quote to repair village benches and seats and agreed that Councillor Maxwell would do this work.
6. Cemetery
  - a) Cemetery Works – the Council considered works required and **Resolved:**
    - To accept quote of £470 from Broomclose Developments to repair and repaint the kitchen window.
    - To seek quote from Clay Cross Glass, replace glass in front bedroom.
    - To accept quote of £460 from D H Greene Decorators to repaint bedroom.
    - To accept quote of £255 from Matlock Roofing to repair roof.

- To accept quote of £190 from George Whitmore to remove shed, take away tools and chest.
- b) Cemetery Matters:
  - No burials or memorials since last meeting
  - Application for work experience student to map out burial records has been sent to Chesterfield College.
  - Councillor Clarke gave information that graves 1-94 were unconsecrated and graves 95 to 629 consecrated.

### **8/119/23 Planning**

The Council considered planning applications 23/00134/FL and 23/00113/TPO and **Resolved:** to make no objections.

### **9/120/23 King's Coronation**

The Council discussed providing mementos to village primary schoolchildren to mark the occasion and **Resolved:** to purchase 56 commemorative coins and presentation cases. Councillor Gilliott offered £125 towards the cost.

### **10/121/23 Councillor Emails**

Three councillors have set up their parish council email accounts. It was **Resolved:** 1) Councillors Clarke and Cupit to activate theirs and advise Clerk of any issues 2) Councillor Maxwell to set up once new Microsoft security set.

### **11/122/23 Woolley Moor Pavilion**

- a) Water supply pipe located and will be turned off when weather conditions permit.
- b) Councillor Horton updated the Council on proposed re-developments and it was **Resolved:** Woolley Moor Show Committee to get costs and the Council will look at match funding options.

### **12/123/23 Finance**

- a) Bank Transfer – NatWest account closed and Councillor Thompson agreed to request copies of missing statements.
- b) Unity Trust – Councillors Thompson and Maxwell agreed to be signatories and completed the application forms.
- c) Accounts for payment, as at Schedule 1, were approved.
- d) Internal Auditor - the Council **Resolved:** to appoint John Marriott as internal auditor for 2022/2023.
- e) Dalc training fee – the Council considered the optional cost of £150 for training and **Resolved:** to opt out.

### **13/124/23 Correspondence**

All correspondence noted.

### **15/125/23 Report of the Clerk**

The Council a) noted the action log and progress made b) agreed agendas and supporting documents to be issued via Dropbox.

### **16/126/23 Next Council meeting**

- a) The following items to be put on next agenda – Speed Indicator Devices and Defibrillator training.
- b) It was **Resolved:** that the next meeting(s) of the Parish Council will take place on Thursday 11 May 2023 at 7.30pm

The meeting closed to the public at 8.25pm

### **14/127/23 Staff Matters**

- a) End of probation – the Council **Resolved:** to appoint Clerk on permanent contract
- b) NJC pay scales.

Meeting closed 8.30pm

## Schedule 1: Payments

<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Salaries	Kath Gruber	392.10		392.10
Cemetery	Ashfield Effluent Servic	208.00	31.20	239.20
Utilities	British Gas		22.87	22.87
Cemetery	William Brindley	160.00		160.00
Cemetery	Broomclose Developme	170.00	34.00	204.00
Administration	PKF Littlejohn		240.00	240.00
Utilities	British Gas	25.08	1.25	26.33
Salaries	Kath Gruber	391.90		391.90
Salaries	HMRC	99.76		99.76
Environment	NEDDC	149.76	29.95	179.71
Salaries	HMRC	195.00		195.00
Cemetery	cLARKE'S cEMETERY &	380.00		380.00
Administration	Dalc	256.55		256.55
Salaries	Kath Gruber	392.10		392.10
	<b>Total</b>	<b>2,820.25</b>	<b>359.27</b>	<b>3,179.52</b>