

STRETTON PARISH COUNCIL MEETING
ACTION LIST
11 March 2024

Full Council Resolutions

MINUTE REF	ACTION	WHO	UPDATE
FC/0923/07 (8)	Cemetery to implement increased fees and charges with effect from 1/4/2024.	Clerk	On website. Will issue to FD/Memorial masons March 2023
FC/0723/12	Pavilion to repair damaged sign and request Woolley Moor Committee replace missing sign.	Cllr Horton	WMC agreed on 13/11/23 to sort this
FC/0923/09	to review the outgoings (incl. electricity supply) for the pavilion and further discuss with WMC how it should be managed going forward.	Clerk	Meetings being held
FC/0124/08 (5)	Next meeting 5/2/24	Council	On agenda 11/3/24
FC/0723/18	Defibrillator Cabinet –a grant to fund this.	Clerk	applied to National Lottery Oct 2023. Grant refused. Try again
FC/1123/08(6)	Cemetery Policy Amend to make it clearer that fresh floral wreaths to be removed after 2 weeks with artificial ones permitted to remain	Clerk	Done. Need to remove unauthorized tributes
FC/0124/08 (7)	Cemetery Lodge Arrange for gutters to be cleared.	Clerk	Done
FC/0923/08	Planning S106 Highstairs - £6,610 towards playground facilities - discuss this further with NEDDC and arrange a meeting with the developer. S106 Badger Lane £5,500 discuss the £1,650 maintenance payment with NEDDC.	Clerk	Discuss projects 11/3/24 Done & can be claimed with S106

FC/1123/08(4)	Benches quote to relocate Ogston bench to Highstairs Lane bringing it further forward away from the foliage.	Clerk	Done
FC/1123/10 e	Grounds Maintenance contract <ul style="list-style-type: none"> • extend contract for cemetery maintenance & Handley Corner for a further year. • accept price increase of 7% for 2024/25 cemetery maintenance. • ask the contractor if grass cuttings could be removed. • seek quote from NEDDC for Playing Field maintenance. 	Clerk	Issued 20/12/23 No machine to do this Requested 15/11 for 8/1/2024. Requested again for 11/3/2024
FC/0124/08(1)	SID to confirm with Highways whether solar or battery most appropriate and if solar, to purchase Swarco Basic at a cost of £2952.50 (plus £100 carriage).		Info sent to BD at Highways
FC/0124/08 (2)	Average Speed Camera Discuss with Highways on 9/1/24	Cllrs Horton & Gray	Done, discuss 11/3/24
FC/0923/08	Jubilee Playing Fields <ol style="list-style-type: none"> get quotes for a new climbing frame (for younger children); a seesaw and other equipment deemed suitable following discussion with suppliers apply for additional funding via NED prosperity funding for playparks by 15/1/2024 	Clerk/Cllr Horton Clerk	3 quotes considered 8/1/24 & agreed to scope out more ambitious development Scheme closed, possibly use Valencia. Applied for £680 from Tesco
FC/0104/08	<ol style="list-style-type: none"> agree scope of development for consideration at future meeting. signage –reference Woolley moor show, to adapt the sign design for further consideration 	Cllrs Horton & Hunter Councillor Hunter	

Scheduled Tasks

Date	ACTION	DATE COMPLETE / UPDATE
February	Book lamppost tests	Civic Pride booked 28/2/24
April	Apply for DCC permission for floral baskets (Billy Scothern)	
October	Apply for DCC permission for Christmas Motifs (Billy Scothern)	

November	Agenda to include budget proposals for next year	
29 Jan 2026	Website (2 year) fee due via PayPal, claim expenses	
15 Dec 2025	Domain name (2 years) fee due via PayPal, claim expense	

Landlord Actions

Date	ACTION	DATE COMPLETE / UPDATE
November meeting	Agree annual lodge inspection date	

Completed Resolutions

7/8/22b)	Arrange for repair to broken weld on playground gate (approx. £100)	Cllr Maxwell	Done
10/97/22e)	Subscribe to Scribe accounting	Clerk	Done 15/11
4/91/22	Cut back overgrown hedge at cemetery	Cllr Clarke	Done
8/95/22a)	Commission churchyard tree survey (£525)	Cllr Clarke	Done
9/107/22e)	Request precept of £20,186	Clerk	Done – will go to Unity bank
11/87/22c)	transfer current account from Nat West to Unity Trust.	Clerk	Done 13/3/23
8/95/22c)	Meet to consider this Woolley Moor offer to joint fund pavilion alongside other funding sources, for example, NEDDC Quality Parks.	Cllr Horton and Ian Cooke	Done & discussed at SPC 13/3/23
7/105/22 (1)	Request refund for Christmas trees	Clerk	7% discount agreed
7/105/22 (2)	To arrange for guttering to be cleared To arrange for clearance of brambles and re-seeded trees around graves before grounds maintenance starts 1 April 2023. to appoint CC Services, at a cost of £5250 pa, for 2023/24.		Done Done Done, quote includes hedges JPF (NEDDC didn't)
9/120/23	to purchase 56 commemorative coins and presentation cases	Clerk	Done
7/118/23	Hanging Baskets –to commission Plantscape to provide the baskets on 13 lampposts. Christmas Lights – to commission Plantscape to provide the trees	Clerk Clerk	Done although single baskets on posts rather than double Done
11/122/23	Request Woolley Moor Show Committee get costs for pavilion development	Cllr Horton	Done
FC/0523/07 (2)	to apply for funding for a SID on Ashover New Road (towards Stretton)	Clerk	Done
FC/0523/07 (5)	to obtain two spare keys for lodge from Pollards	Malcolm	Done
FC/0523/09	To get 265 promotional leaflets for households and deliver.	Clerk Cllrs	Done
8/84/22c)	Organise compliance walkaround	Clerk	Done
FC/0723/10 (3)	review the list and identify: a) benches needing removal as unsafe b) clarify work required 3) seek private contractor to undertake any	Cllr Maxwell Clerk	Sent 19/7 discussed Sept 2023

	work he cannot do		
FC/0723/18	check agreement with Plantscape as single planters rather than double.	Clerk	Plantscape have corrected this.
FC/0723/12	<ul style="list-style-type: none"> grant request to hold Wooley Moor show on 12 August award £250 towards the show, £150 towards OAP event and £100 for scarecrow competition prizes using Local Government Act (1972) s.145 powers. judging Scarecrow competition panel. to reiterate to the Woolley Moor Committee that the toilets and water at the pavilion must not be used. 	Clerk	Done
FC/0723/10 (4)	review the Defib online training and discuss further at future meeting if cllrs request		Distributed 19/7/2023
FC/0723/14	cancel ICCM subscription	Clerk	Done
FC/0723/15	review and update asset inventory	Cllrs	Done
FC/0723/10 (2)	<p>To contact: safer neighbourhood team for details on road safety incidents along Main Street in Stretton</p> <p>PCSO to obtain their views on average speed camera</p> <p>To write to Stretton local residents with a survey to obtain their views and gather relevant information</p>	Clerk	<p>Done – none</p> <p>Done</p> <p>Letter contact agreed 11/9/23</p>
FC/0523/07 (5)	replace glass in front bedroom of cemetery lodge	Clay Cross Glass	Done
FC/0923/07 (7)	to check previous years' Grit Bin arrangements	Clerk	Done. Arrangements to refill – Cllrs C, G, H and M
FC/0923/07 (8)	<p>to purchase Register of Graves book at a cost of £175.</p> <p>to update cemetery regulations permitting plastic flowers and b) to remove all other tributes not permitted and advise the grave owners</p> <p>to refuse request to buy back purchased graves, however if these spaces are requested the Council will contact the grave owner. If sold in this way the owner will receive the fee paid (£150) with remaining costs paid to Council</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>	<p>Done</p> <p>Done</p> <p>Done</p>
FC/0923/07	Speed letter for printing & distribution (include Highstairs)	Clerk	Letter done, Cllrs agreed to deliver
FC/0923/07 (3)	Village Benches to obtain quotes for the works	Clerk	Maintenance quote from SS of £800 accepted Removal quote for £100

FC/0923/07 (4)	Highstairs Bench - a) to identify a new location and order a new bench b) to obtain a quote for the removal of the existing bench.		from SS approved, new bench not approved
FC/0323/06 (a)	Cemetery Lodge repair and repaint the kitchen window	Broomclo se	Done
FC/0723/10 (5)	to find insulation plans for cemetery lodge Obtain energy performance certificate (EPC) from government approved supplier	Develop ments Councillor Clarke	Done Survey conducted w/c 4/9
FC/1123/10 d	Appoint John Marriott as IA for 23/24	Clerk	Done

